

COURSE SCHEDULE FOR 2008

JUN08-NOV08

ALL THE COURSE RUN IN JOHOR BAHRU & KUALA LUMPUR, MALAYSIA

Course Title	Dur	Code	HRDF	JUN	JULY	AUG	SEP	OCT	NOV
SOFT SKILLS & SKILLS DEVELOPMENT									
- Effective SALES skills	2	S1	SBL	In-house training only					
- CUSTOMER SERVICE excellence	2	S2	SBL	In-house training only					
- Forming high performance team (TEAMBUILDING)	2-4	S3	SBL	In-house training only					
- Supervisory skills	2	S4	SBL	In-house training only					
- Communication and Interpersonal skills	2	S5	SBL	In-house training only					
- Dynamic LEADERSHIP skills	2	S6	SBL	In-house training only					
- The power of Emotional Intelligent (EQ)	2	S7	SBL	In-house training only					
- Innovative tools for Creative thinking	2	S8	SBL	In-house training only					
- Empowerment and motivation need analysis program	2-20	S9	SBL	In-house training only					
- ISO9001 QMS Lead Auditor (IRCA/ASCB)	5	S10	SBL	Contact us for detail					
- ISO14001 EMS Lead Auditor (ASCB)	3-5	S11	SBL	Contact us for detail					
- OHSAS18001:2007 OSHMS Lead Auditor (ASCB)	3-5	S12	SBL	Contact us for detail					
- Basic Geometric Dimensioning and Tolerancing (GDT)	2-4	S13	SBL	In-house training only					
- Basic Injection Moulding	2	S14	SBL	Injection Moulding - In house training					
- Troubleshooting Injection Moulding	2	S15	SBL						
- Admin/ Clerical & Document Control	2	SP6	SBL	27-28					
Also available language courses (Malay, English, Mandarin, Arabic, Japanese)									
Foundation QMS Series									
Understanding ISO 9001:2000	1	Q1	SBL	20					
Advance Internal QMS Auditor Training Course	2	Q2	SBL			7-8			
Effective Implementation of Document Control System	2	Q3	SBL	28					
Quality Management Representative Skills Training	2	Q4	SBL	In-house training only					
Specific Industries QMS Series									
Automotive									
ISO/TS 16949:2002 - A Strategy for Implementation	2	TS1	SBL	In-house training only					
ISO/TS 16949:2002 Process Approach Internal Auditing	2	TS2	SBL	In-house training only					
Laboratory									
Understanding of ISO/IEC 17025 and SAMM	2	LB1	SBL	In-house training only					
ISO/IEC 17025 Internal Auditing	2	LB2	SBL	In-house training only					
Measurement Uncertainty	2	LB3	SBL	In-house training only					
Medical devices									
Understanding The Requirements of ISO 13485	2	MD1	SBL	In-house training only					
ISO 13485 Internal Auditing	2	MD2	SBL	In-house training only					
Quality Planning and Control Series									
Advanced Product Quality Planning and Production Part Approval Process	2	QPC1	SBL	In-house training only					
Failure Mode & Effect Analysis (FMEA) and Control Plan	2	QPC2	SBL		11-12				
Poka Yoke Defect prevention	2	QPC3	SBL	In-house training only					
Quality Function Deployment	2	QPC4	SBL	In-house training only					
Measurement System Analysis (MSA) & Calibration system (including measurement uncertainty)	2	QPC5	SBL	In-house training only					
Statistical Process Control (SPC)	2	QPC6	SBL	In-house training only					
Effective Application of 7QC Tools for QCC/ICC project	2	QPC7	SBL	In-house training only					
Effective Maintenance Management through TPM concept	2	QPC8	SBL						19-20
Effective Application of Design of Experiment (DOE)	2	QPC9	SBL	In-house training only					



Quality Improvement Series				
Corrective Action through 8-Disciplines	2	QI2	SBL	In-house training only
Root Cause Analysis problem solving techniques	2	QI3	SBL	In-house training only
Six Sigma Green Belt	8	SSGB	SBL	In-house training only
Six Sigma Black Belt	16	SSBB	SBL	In-house training only
Lean implementation strategy	2	L1	SBL	In-house training only
5S Principles and Implementation	2	L2	SBL	In-house training only
Identification and elimination of non-value added activities	2	L3	SBL	In-house training only
Machine set-up time reduction through SMED concept	2	L4	SBL	In-house training only
Social Responsibilities Series				
Occupational Health and Safety				
Implementation of OSH Management (18001 & ILO-OSH)	2	OSH1	SBL	In-house training only
Occupational Safety & Health Internal Auditing & Workplace Inspection	2	OSH2	SBL	In-house training only
Occupational Safety & Health Act 1994	2	OSH3	SBL	In-house training only
Hazard Identification, Risk Assessment & Risk Control (HIRARC)	2	OSH4	SBL	In-house training only
OSH for Supervisors	2	OSH5	SBL	In-house training only
Emergency Response Plan & Preparedness	2	OSH6	SBL	In-house training only
Basic Occupational First Aid	2	OSH7	SBL	In-house training only
Safety & Health Committee	2	OSH8	SBL	In-house training only
Safety Chemicals Handling	2	OSH9	SBL	In-house training only
Environment				
ISO 14001:2004 Environmental Management System Awareness Training	2	E1	SBL	In-house training only
Latihan Kesedaran Sistem Pengurusan Alam Sekitar ISO 14001: 2004	2	E1M	SBL	In-house training only
Internal Environmental Management System Auditing	2	E2	SBL	In-house training only
ISO 14001 Environmental Impact Assessment	2	E3	SBL	In-house training only
Malaysia Environmental Law	2	E4	SBL	In-house training only
ROHS, WEEE, ELV requirements	2	E5	SBL	In-house training only
Understanding of RoHS Regulation & Compliance	2	E6	SBL	In-house training only
Integrated				
All quality, Environmental & OSH can be integrated (Contact us for detail)		IMS	SBL	In-house training only
Skills and People development				
QA/QC skills developments	2	SP2	SBL	In-house training only
Effective Management of Warehouse and storage area	2	SP3	SBL	In-house training only
Innovative and Creative Circle (ICC)	2	QI4	SBL	In-house training only
QC Sampling Inspection Techniques	2	QPC12	SBL	In-house training only
Training Needs Analysis	2	SP7	SBL	In-house training only
Safe Handling of Forklift	2	OSH10	SBL	In-house training only
Understanding of IPC-A-610D Standard	2	QPC13	SBL	In-house training only
Effective ESD Control	2	QPC14	SBL	In-house training only
SMT Lead Free Manufacturing and Control	2	E7	SBL	In-house training only

REGISTER NOW!!!

No fees for registration and penalty for cancellation!!!

- Just confirmed to us 5 days before the training commences*
- Registration form as per next page

* EFR will ensure that the training will be run as per schedule but if there any unforesee circumstances, EFR will try to rearrange the course that satisfy all parties

- Kindly contact us on 012-7748331 (Edly), 012-7028331 (Rokiah), 012-7038331 (Eina) and 019-7766493 (Mr Wong): Fax 07-5987331
- For Sabah and Sarawak enquiries kindly contact +60168880887 (Ir. David Bong)

- All course available for in-house training

COURSE FEES

- All 1 day public course - RM400 per pax
- All 2 days public course at RM700 per pax
- In-house training - Contact us for details